

# CREDIT LIMIT ADJUSTMENT APPLICATION FORM

## Industrial Galvanizers

Industrial Galvanizers Corporation Pty Ltd  
 ABN 40 000 545 415



**IMPORTANT:** If you are not an existing Industrial Galvanizers account customer, you need to fill in a CREDIT APPLICATION FORM to apply for a credit limit.

### Section 1 – Applicants Details (Enter all details relevant to your business)

|                                          |                                                                                      |                                                         |                                      |
|------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------|--------------------------------------|
| Business Structure                       | Company <input type="checkbox"/>                                                     | Sole Proprietor <input type="checkbox"/>                | Partnership <input type="checkbox"/> |
|                                          | Trust <input type="checkbox"/>                                                       | Government/Statutory Authority <input type="checkbox"/> |                                      |
| Business Name                            | Pty <input type="checkbox"/> Ltd <input type="checkbox"/> (Delete if Not Applicable) |                                                         |                                      |
| Trading Name (If different from above)   |                                                                                      |                                                         |                                      |
| Trust Name (If a Trust)                  |                                                                                      |                                                         |                                      |
| Street Address (Not a PO Box)            |                                                                                      | Postcode                                                |                                      |
| Postal Address (If different from above) |                                                                                      | Postcode                                                |                                      |
| Nature of Business                       |                                                                                      | Business Commenced                                      |                                      |
| Date of Registration                     |                                                                                      | ABN                                                     | Paid-Up Capital (\$)                 |
| Affiliated or Parent Companies           |                                                                                      | Website                                                 |                                      |
| Accounts Payable Contact (s)             |                                                                                      | Phone                                                   |                                      |
|                                          | Email                                                                                | Fax                                                     |                                      |

### Section 2 – Trading History

|                                                       |              |              |               |
|-------------------------------------------------------|--------------|--------------|---------------|
| Number of Years as an Industrial Galvanizers customer |              |              |               |
| Trading Terms                                         | Current Year | 1 Year Prior | 2 Years Prior |
| Average Monthly Trade (\$)                            |              |              |               |
| Average Payment Days                                  |              |              |               |
| Current Credit Limit (\$)                             |              |              |               |

### Section 3 – Credit Limit Requested

|                                |  |                                                          |                |
|--------------------------------|--|----------------------------------------------------------|----------------|
| New Credit Limit Required (\$) |  | Reason<br><small>(increased trade, project etc.)</small> |                |
| Adjustment Requested By        |  | Position                                                 |                |
| Bank                           |  | BSB                                                      | Account Number |

### Section 4 – Security

|                                                        |     |    |
|--------------------------------------------------------|-----|----|
| Is security held by Industrial Galvanizers at present? | YES | NO |
| Please supply details of current security              |     |    |

### Section 5 – Credit References (Major Suppliers Please)

| Details of 3 major suppliers |  |        |  | Industrial Galvanizers Office Use Only |  |
|------------------------------|--|--------|--|----------------------------------------|--|
| Name                         |  | Phone: |  |                                        |  |
| Address                      |  | Email: |  |                                        |  |
| Name                         |  | Phone: |  |                                        |  |
| Address                      |  | Email: |  |                                        |  |
| Name                         |  | Phone: |  |                                        |  |
| Address                      |  | Email: |  |                                        |  |

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### Section 6 – Signature of Applicant(s)

I/We request an adjustment to our Credit Limit with Industrial Galvanizers as shown in Section 3. I/We understand that this may require Industrial Galvanizers to obtain updated Credit Information about me/us or the Company/Organisation.

#### AGREEMENT THAT YOU MAY SEEK CONSUMER CREDIT/COMMERCIAL CREDIT INFORMATION (PRIVACY ACT 1988)

I/We agree and understand that you may seek from a Credit Reporting Agency or from a business which provides information about the commercial credit worthiness of persons, a credit report containing personal information about me/us to assess whether to accept me /us as a Guarantor for credit applied for, or provided to, the customer named above.

I/We agree that if you approve the Application for Credit, this agreement remains in force until the credit facility covered by the Application ceases.

|                        |  |
|------------------------|--|
| SIGNATURE DIRECTOR (1) |  |
| SIGNATURE DIRECTOR (2) |  |

### Industrial Galvanizers use only

#### Section 7 – Attached Documentation

|                                                       |     |    |
|-------------------------------------------------------|-----|----|
| Updated Credit Application                            | YES | NO |
| Bank Opinion                                          | YES | NO |
| Financial Statements of Customer                      | YES | NO |
| External Credit Opinion (Dunn & Bradstreet, CBA etc.) | YES | NO |
| Other Documentation                                   | YES | NO |

(Specify)

#### Section 8 – Recommendation

|                  |  |                                          |
|------------------|--|------------------------------------------|
| New Credit Limit |  | <small>REASON FOR RECOMMENDATION</small> |
| Payment Terms    |  |                                          |
| Security         |  |                                          |

**DATE:** \_\_\_\_\_ **SIGNATURE OF GENERAL MANAGER (OR AUTHORISED DELEGATE)** \_\_\_\_\_

#### Section 9 – CREDIT LIMITS ABOVE DELEGATED AUTHORITY LEVELS

|                               |  |
|-------------------------------|--|
| MANAGING DIRECTOR SIGNATURE   |  |
| REGIONAL CEO / BOARD APPROVAL |  |

| Increased Credit Application Checklist                                       | Yes/No | Initial |
|------------------------------------------------------------------------------|--------|---------|
| Credit Form(s) completed in full and signed by the customer                  |        |         |
| Customer's ABN and details checked                                           |        |         |
| Applications for credit above \$20k have been checked with an outside Agency |        |         |

**CREDIT CONTROLLER: ON APPROVAL:-**  
 Advise appropriate Sales staff  
 Advise the customer in writing of acceptance / rejection of credit  
 Set up or update the Customer on Navision.